CURRICULUM VITAE

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Personal data	Date of birth:	13th August 1975
	Place of birth:	Michalovce
	Nationality:	Slovak
	Marital status:	married - 1999(1 child)
	Health:	Excellent
Education	1989 – 1993	Grammar school of P. Horov, Michalovce

Additional information on education:

At present student of Contemporary graduate of University of Prešov, Faculty of humanities and natural sciences (7th semester).

Study branch: Management of Public Administration

Prosperous graduate of Economy and Human and Regional Geography final state examination.

Employment	1999 - present	KERAMIKA BIELA HORA s.r.o. Position: sales manager
	1998 - 1999	GENERALI a.s. Position: agent of insurance
	1997 - 1998	EXACTCHANGE - exchange Office Prague Position: cashier
	1996 – 1997	KERKO a.s. Position: press and kiln operator

Skills

Language skills:	English language - upper-intermediate (speaking, writing) Czech language - mother tongue Russian language – intermediate
Office skills:	Business correspondence - advanced Invoicing - expert Double-entry bookkeeping - basic Stock holding – advanced
Computer skills user:	Adobe Photoshop - advanced Corel Draw - basic Internet (e-mail, www) - expert Microsoft Excel - expert Microsoft Outlook - expert Microsoft Word - expert OpenOffice - advanced T602 - expert MS Windows user - expert MS-DOS user – basic
Computer skills programmer:	HTML – advanced
Driving licence:	A, B category; driven 300000 km